



**Central York Rural Community
Regular Meeting of Council
February 24, 2026
Minutes**

1. Notation of Council Members in attendance

Attendance Roll Call:

Mayor David Duplessis	√	Deputy Mayor Dustin Brownlow	√	Councillor Ken Drake	√
Councillor Joan Edwards	√	Councillor Rachel Downing	X	Councillor Jarret Forbes	√
Councillor Wayne Annis	√	Councillor Cheryl Brewer	√		

Staff:

CAO Duncan Walker	√	Treasurer Karina Lenting	√	Rec. Director Ashley Jensen	X
Members of the Public	0				

2. Approval of Agenda

Moved by Councillor Wayne Annis and **seconded by** Deputy Mayor Dustin Brownlow to approve the agenda.
Unanimously Carried #1022426

3. Declaration of Conflicts of Interest – None

4. Delegates - None

5. Approval of Previous Meeting Minutes

Moved by Deputy Mayor Dustin Brownlow and **seconded by** Councillor Ken Drake to approve the Meeting Minutes of February 10, 2026, as amended.
Unanimously Carried #2022426

6. Business Arising - None

7. Correspondence

- a. Donation request from Wheels2Wellness
(Moved to New Business 13.a)
- b. Wildfire Response Capability Agreement – Department of Natural Resources and Energy
(Moved to New Business 13.b)

8. Committee Reports

Public Safety Committee Chair Councillor Wayne Annis presented his verbal Public Safety Report.
Moved by Councillor Ken Drake and **seconded by** Councillor Cheryl Brewer to approve the verbal Public Safety Committee report.
Unanimously Carried #3022426

9. Treasurer Report

Unaudited Financial Statement for January 2026
Moved by Deputy Mayor Dustin Brownlow and **seconded by** Councillor Ken Drake to approve the Unaudited Financial Statement for January 2026.
Unanimously Carried #4022426

10. Chief Administrative Officer’s Report

CAO Duncan Walker presented his CAO report.
Moved by Councillor Cheryl Brewer and **seconded by** Deputy Mayor Dustin Brownlow to accept the CAO’s report as presented.
Unanimously Carried #5022426

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11. Mayor's Report

Mayor David Duplessis presented his Mayor's report.

Moved by Councillor Jarret Forbes and **seconded by** Councillor Wayne Annis to accept the Mayor's report as presented.

Unanimously Carried #6022426

12. New Business

a. Donation request from Wheels2Wellness

Moved by Deputy Mayor Dustin Brownlow and **seconded by** Councillor Jarret Forbes to approve a \$1000.00 donation to Wheels2Wellness.

Unanimously Carried #7022426

b. Motion to approve the acceptance of the equipment from the Wildlife Response Capability Agreement – Department of Natural Resources and Energy.

Moved by Councillor Wayne Annis and **seconded by** Councillor Ken Drake to approve the acceptance of the equipment from the Wildlife Response Capability Agreement – Department of Natural Resources and Energy.

Unanimously Carried #8022426

c. Motion to adopt the Street Light Policy as presented in Committee of the Whole meeting of February 24, 2026.

Moved by Councillor Wayne Annis and **seconded by** Councillor Ken Drake to adopt the Street Light Policy as presented in the Committee of the Whole meeting of February 24, 2026.

Unanimously Carried #9022426

d. Employee Lieu Time Policy

Moved by Deputy Mayor Dustin Brownlow and **seconded by** Councillor Ken Drake that Central York Rural Community adopt a banked time in lieu time policy as presented in the Committee of the Whole meeting of February 24, 2026.

Unanimously Carried #10022426

e. Establishing the Municipal Building for the purpose of a command center for emergencies.

Moved by Councillor Wayne Annis and **seconded by** Councillor Ken Drake to establish the Municipal Building for the purpose of a command center for emergencies (as an EMO facility).

Amended: Moved by Councillor Wayne Annis and **seconded by** Councillor Ken Drake the Municipal building be available for municipal purposes only.

Motion Tabled

13. Closed Session

Matters Discussed in Closed Session as per Section 68(1) of the Local Governance Act

Adjournment

Moved by Councillor Cheryl Brewer and **seconded by** Deputy Mayor Dustin Brownlow the meeting adjourn at 7:37 pm.

Next Regular Meeting March 10, 2026, at 7:00 pm.

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Respectfully submitted by,
Wendy Brewer
Administrative support

Certified Correct,

Duncan Walker
Chief Administrative Officer

David DuPlessis
Mayor